

Southend Education Board, Resources Sub Group (RSG)

5rd March 2019, 4.00-5.15, Southend High School for Boys

DRAFT Minutes of the meeting

Membership of the sub group for Resources	(Draft, nominations received) representation
3 nominations from the Education Board (Headteacher/governor)	Robin Bevan (secondary) CHAIR Maurice Sweeting (SECAT, governor) Niki Bannister (primary, governor)
4 other members nominated from the four associations	Will Hill (primary) Paul Hayman (secondary) Jackie Mullan (special) Anthony McGarel (governor)
1 school business manager nominated from Board	Simon Oxenham (SHSB)
Council Officer representation as required for the papers	Paul Grout (Senior Finance Business Partner) Gary Bloom (Head of SEND) cc. Brin Martin (Director of Learning)

Time	Agenda item	Decision? Action
4.00	Membership Apologies Council officer representation as required for papers Officers present: Paul Grout Gary Bloom	Niki Bannister (given at the last meeting)
	Membership Vacancies	None
4.05	Minutes of the last meeting 03.12.18	No amendments. However, Maurice will bring to the attention of Brin prior to the next EB board, the item of "public duties" support, in relation to current academy buy in, and refresher of what they are buying in to.
4.10	EB Paper - DSG 2019/20 and future years application of Growth Fund DRAFT paper presented by Paul Grout	Paper amendments agreed: Paul G to action: Amend recommendation 2.3, to a minimum tolerance of 10% for

		<p>primary and secondary schools compared to revised growth funding allocations, as opposed to a single amount for both.</p> <p>And bring out within the body of the paper the no. of new classes this is expected to apply for from Sept-19 to primary and secondary.</p>
4.30	<p>Detailed High Need Budget 2019/20 allocation - discussion item.</p> <p>RSG paper only - including latest 2018/19 forecast position & updated DSG forecast balances</p> <p>(Paul Grout / Gary Bloom officer leads)</p> <p>The EB DSG High Need Detailed 2019/20 budget paper will now be presented at the Jun-19 EB board (following the RSG 20/05 meeting)</p>	<p>Discussion item, on the principle funding approaches for 2019/20 High Need allocations.</p> <p>RSG group recognition, in relation to the needs of balancing a number of funding items for High Needs, and therefore by allowing this delay will provide a more informed final detailed budget allocation paper to be presented at the June EB board. (This also then times the paper with the previous 2 years presentations, and special schools are aware and accepted this delay for their own budget planning from Sept-19).</p> <p>Note – Gary/Jackie specific update provided. "The paper has also been delayed due to responses required for the SEND inspection, and the high need placement panel taking place later than previous years."</p> <p>It also needs to be recognised, that the final DfE final place fund allocation for any special free school is not announced by the DfE until March. Therefore an unhelpful delay, to cast final and available budget allocations.</p> <p>Actions:</p> <p>Robin asked that the Education Board receive a verbal update for the reasoning of delay to the paper, with recognition of the valid and helpful reasons for delay. Maurice to request Brin places an item on the next EB board agenda for a verbal update by Paul G and Gary.</p>

		<p>Maurice – will also request, a separate paper update to the Education Board, for progress in relation to the revised top up banding descriptors.</p> <p>It is anticipated that the banding descriptors will be ready early in the Autumn, so that a complete re-assessment of all pupils will be possible for the 2020/21 funding allocations.</p> <p>Officer's Paul G and Gary will also look to present at the next RSG group (as required) proposed options for balancing and recovering the high need deficit budget reserve by the end of March 2019, as previously agreed by the Education Board.</p>
5.00	<p>Date of next meeting:</p> <p>20th May 2019 (ahead of June EB date) – Southend High School for boys 4:00 pm to 5.30 pm.</p> <p>Next set of RSG 2019 Papers:</p> <ol style="list-style-type: none"> 1. Maintained and Academy end of year balance tables only - Christine Hickey (Officer Lead) 2. DSG Final Outturn 2018/19 - Paul Grout (Officer Lead) 3. DSG High Need budget allocation 2019/20 – Paul Grout / Gary Bloom (Officer leads) -30mins <p>Future RSG meeting dates – Southend High School for boys 4:00 pm to 5.30 pm: 7th October 2019 2nd December 2019 6th January 2020 (if needed) 2nd March 2020</p>	
	Meeting close	